

Cape Ann Transportation Authority
Advisory Board Minutes
Meeting Wednesday, December 5, 2018

Attendance: Jim Destino, Paul Talbot, David Garner, Felicia Webb, Mitchell Vieira, Stephanie Jackson, Laurel Eisenhauer, Jackie LaFlam, Joseph Randazza, Bob Ryan, Michelle Randazzo (KP Law)

Call to order by Jim Destino 9:30am

Jim Destino: Motioned to accept November, 7, 2018 minutes.

Approved: Mitchell Vieira

Seconded: Stephanie Jackson

All in Favor

Jim Destino: Election of Officers should be done on an annual basis in July. I explained this to the Mayor and she asked if I would still be the Chairman and I said yes I will I put my name in for Chairman and I will nominate Mitchell Vieira as the Vice Chairman.

Jim Destino motioned for Election of Officers

Seconded Stephanie Jackson

All in Favor

Jim Destino: I'd like to discuss the audit and some of the issues. I looked at other RTA's audits and Open Government sites and everything is viewable, payroll records and their audits. It is difficult to view CATA's. I look at Roland Lambalot's, all his audits are the same. It is hard to read his. With the other authorities, everything is so detailed and it's easy to access information. I'm going to suggest and make a request that we go out for bid for a new auditor and change every five years.

A general discussion of the audit followed. The discussion included revenue opportunities from advertising, excess CATOC money as a contingency fund, the interest rate on the RAN, Paul's sick and vacation payout, executive compensation, and MMDT. A discussion of the audit management letter included how a duplicate payment was made, old checks, excessive contract advances and uninsured money in the bank. Jim stated "I want to make sure we are on the right track. It is a break even operation and we are the smallest RTA and we finished in the black."

Jim Destino: I would suggest making a motion to appoint Felicia Webb interim Administrator effective January 1, 2019. I will talk to the Board correctly compensating her in that roll.

Motioned by Mitchell Vieira

Seconded by Stephanie Jackson

All in Favor

At 10:20am the Board and KP Law went into executive session.

Jim Destino: Motioned to adjourn 11:40am

Seconded: Stephanie Jackson

All in Favor